

**1040 TAX RETURN ORGANIZER (U.S. CITIZEN OR U.S. RESIDENT)**  
 FOR INTERNAL USE ONLY BY THE BRUNTON – MCCARTHY CPA FIRM CHARTERED  
**FOR CALENDAR YEAR ENDED \_\_\_\_\_ CURRENT DATE \_\_\_\_\_**  
 (Husband and Wife must each complete a separate organizer).

1. Name \_\_\_\_\_ Phones: Office \_\_\_\_\_ Home (US) \_\_\_\_\_
2. Address \_\_\_\_\_ Home (Non-US) \_\_\_\_\_ Cell \_\_\_\_\_  
 \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_
3. U.S. taxpayer identification number, if any \_\_\_\_\_ Birth Date \_\_\_\_\_
4. Martial Status: [ ] Single [ ] Married [ ] Widow(er) with Dependent Child Your occupation \_\_\_\_\_
5. Details of Dependent Children: Name \_\_\_\_\_ Amount of Childcare Expenses \_\_\_\_\_
6. Did each dependent child live with you the entire year? [ ] Yes [ ] No Child's DOB \_\_\_\_\_  
 Children's U.S. Social Security numbers or I.T.I.N.s \_\_\_\_\_
7. Country of citizenship \_\_\_\_\_ Country of Birth \_\_\_\_\_ Were either of your parents U.S. citizens? \_\_\_\_\_  
 If you are a US citizen, when did you become a U.S. citizen? \_\_\_\_\_
8. Country issuing Your Passport \_\_\_\_\_ Country of Residence \_\_\_\_\_ Date Established \_\_\_\_\_  
 \_\_\_\_\_  
 Approx. No. (#) of days in U.S. during above tax year \_\_\_\_\_ If a U.S. resident, date you became a U.S. Resident \_\_\_\_\_
9. Do you have a "green card"? [ ] Yes [ ] No [ ] N/A If yes, what date was it issued? \_\_\_\_\_  
 If no, have you applied for a green card? [ ] Yes [ ] No [ ] N/A If yes, when did you apply for a green card? \_\_\_\_\_  
 Have you abandoned a green card, or relinquished U.S. citizenship since February 2, 1995? [ ] Yes [ ] No  
 Do you have any other U.S. visa? [ ] Yes [ ] No If yes, type \_\_\_\_\_ Visa number, if any \_\_\_\_\_
10. For what tax year did you last file a U.S. tax return? \_\_\_\_\_ If we did not prepare it, please attach a copy.
11. Did you receive any correspondence from the Internal Revenue Service regarding your prior year tax return? [ ] Yes [ ] No  
 If yes, please attach a copy. If possible, would you like to file your return electronically with the IRS? [ ] Yes [ ] No
12. Are you attaching a copy of a "foreign country" tax return to this questionnaire? [ ] Yes [ ] No If yes, does it include all  
 your worldwide income for the year? [ ] Yes [ ] No If no, please attach a summary of your worldwide income for the year.
13. Please provide a complete description of the following expenses you incurred during the year:  
 Unre-imbursed medical expenses \_\_\_\_\_ Medical Insurance Premiums \_\_\_\_\_ Mortgage Interest on a residence \_\_\_\_\_  
 Other interest \_\_\_\_\_ Taxes on a residence \_\_\_\_\_ Other taxes \_\_\_\_\_ Casualty losses/ theft \_\_\_\_\_ Charitable  
 contributions \_\_\_\_\_ Tax preparation \_\_\_\_\_ Investment Expenses (RRSP Fees) \_\_\_\_\_ Alimony \_\_\_\_\_  
 Tuition Expenses \_\_\_\_\_ Tax on purchase of Boat, Car, Plane, etc \_\_\_\_\_
14. Please provide details and amounts of any U.S. taxes withheld or paid with respect to the above calendar year.
  - (a) Overpaid with prior year's return and applied to above calendar year \_\_\_\_\_
  - (b) Estimated tax payments made for the above calendar year including dates and amounts  
 \_\_\_\_\_
  - (c) Paid with the extension for the above calendar year \_\_\_\_\_
15. Did you sell or own any Canadian, European, or other Non-US mutual funds during the year? [ ] Yes [ ] No  
 If yes, please provide the cost of the initial purchase, the date of purchase, sale proceeds, and date of sale.
16. With respect to any IRA or 401(k) accounts, did you have any contributions, rollovers, or withdrawals? [ ] Yes [ ] No  
 If yes, please attach details.
17. Did you sell any assets (stocks, bonds, real estate, etc.) during the year? [ ] Yes [ ] No  
 If yes, please provide the cost of the initial purchase, the date of purchase, sale proceeds, and date of sale.

18. Did you have a foreign (non-U.S.) bond or note mature during the year?  Yes  No  
If yes, please provide the cost of the initial purchase, the date of purchase, sale proceeds, and date of sale.

***ANNUITY PAYMENTS YOU RECEIVED***

19. Did you receive annuity payments during the year?  Yes  No  
If yes, please provide details on an attached sheet.

***CANADIAN PENSION/PROFIT SHARING PLANS***

20. Were you the owner/beneficiary of any of the following Canadian plans: a registered pension plan or deferred profit sharing plan or an RRSP or RRIF (or equivalent)?  Yes  No  
If yes, please complete the Canadian Pension Plan Organizer.

***OTHER (NON-U.S.) PENSION PLANS***

21. Do you belong to a non-U.S. employer or private pension (e.g. a Canadian, European or other non-U.S. Plan)?  Yes  No  
If yes, please provide: Name of Plan Trustee \_\_\_\_\_ Plan number \_\_\_\_\_
22. Were you a U.S. citizen or U.S. resident at any time when you made contributions to the plan?  Yes  No  
If yes, did you report the contributions as taxable income on your U.S. tax return?  Yes  No

***NON-U.S. BANK ACCOUNTS, BROKERAGE ACCOUNTS, ETC.***

U.S. citizens and U.S. residents must file U.S. reports on their non-U.S. financial accounts. Therefore, for any non-U.S. bank, stockbrokerage, trust company, RRSP, RRIF or similar account you held during the year (including corporate accounts) please provide the following on a separate page:

23. Name of Institution (i.e. Name of bank, stockbrokerage, Trust co., Life insurance co., etc. \_\_\_\_\_
24. Address of Institution \_\_\_\_\_ Type of account \_\_\_\_\_
25. Name on account \_\_\_\_\_ Account number \_\_\_\_\_
26. Maximum balance during the year:  under 10,000  10,000 to 99,999  100,000 to 1,000,000  over 1,000,000
27. During the year did you have signature authority over any non-U.S. account without having any ownership interest in the account?  Yes  No If yes, please state the name, address, and U.S. taxpayer number, if any, of the owner of the account \_\_\_\_\_
28. During the year did you have any ownership interest in any U.S. Company, Partnership, or Trust that had any type of account mentioned in above? If yes, please provide details.  Yes  No

***OTHER IMPORTANT REPORTING REQUIREMENTS***

29. At any time during the year, did you and/or your family own or control, directly or indirectly 10% or more of any Canadian, European, or other Non-US Company, Trust, or Partnership?  Yes  No
30. Were you or your spouse an officer or director of any non-U.S. corporation during the year?  Yes  No  
If yes, did any U.S. person directly or indirectly own 10% or more of the corporation?  Yes  No
31. During the year, did you transfer any money or property to a non-U.S. Corporation, Partnership, Trust or Estate, or to any U.S. partnership that has a non-U.S. partner?  Yes  No

32. During the year, did you receive any money or property from a non-U.S. Corporation, Partnership, Trust or Estate? [ ] Yes [ ] No  
(Other than dividends from publicly traded corporations.)

33. Were you the executor of any deceased individual that had a connection or transaction with a non-U.S. trust? [ ] Yes [ ] No

34. Did you receive any gifts or inheritances during the year? [ ] Yes [ ] No

35. Did you make any gifts during the year? [ ] Yes [ ] No

36. Do you have any connection whatsoever with any non-U.S. trust, including mutual funds and income trusts? [ ] Yes [ ] No

If you answered "yes" to any of the above items 29-36, **PLEASE PROVIDE COMPLETE DETAILS.**

***OTHER IMPORTANT INFORMATION (PLEASE COMPLETE THE APPLICABLE SECTIONS)***

37. If your country of residence is the U.S., please indicate: What date did you become a U.S. resident? \_\_\_\_\_

38. Did you receive salary income from a non-U.S. source? [ ] Yes [ ] No

If yes, please provide:

(a) Total Salary earned, expressed in Foreign Currency \_\_\_\_\_ U.S. Dollars \_\_\_\_\_

(b) Foreign tax paid \_\_\_\_\_

(c) Employer name \_\_\_\_\_

(d) Employer address \_\_\_\_\_

(e) Occupation \_\_\_\_\_ (f) Date you became a resident of the foreign country \_\_\_\_\_

(g) You [ ] own or [ ] rent your foreign home.

(h) Attach a list of all your housing expenses including rent, repairs, utilities, insurance and etc.

(i) How many days were you in the U.S. on business during the year? \_\_\_\_\_

39. Do you have a foreign Visa? [ ] Yes [ ] No If yes, Type \_\_\_\_\_ Terms \_\_\_\_\_

40. **If you have not answered all questions & supplied all documents requested on this organizer, please explain, otherwise your tax return may be delayed and/or the fee may be increased because of the extra time required.**

\_\_\_\_\_

Signed: \_\_\_\_\_

PLEASE ATTACH A COPY OF YOUR "FOREIGN COUNTRY" TAX RETURN FOR THE TAX YEAR, IF ANY.  
PLEASE RETURN TO: THE BRUNTON – MCCARTHY CPA FIRM CHARTERED, 4710 NW 2ND AVENUE, #101, BOCA RATON, FL 33431  
Tel: (561) 241-9991 Fax: (561) 241-6332 Email: [tax@taxintl.com](mailto:tax@taxintl.com)

**Please include a US \$400 retainer with this organizer.**